



Dear Parents and Guardians,

Congratulations! Your child’s classroom has been chosen to participate in Pen Pals! Pen Pals is a wonderful outreach program of the Virginia Tech Community Literacy Corps where college students are paired up with elementary school classrooms. They write letters back and forth throughout the semester! Pen Pals is a wonderful program that we hope every student is able to participate in but before your child can begin writing letters, we need your permission. Please sign and return the permission slip below at your earliest convenience. If you have any questions, comments, or concerns about the program, please don’t hesitate to contact me. My contact information may be found below as well as online at www.literacycorps.org.vt.edu. You will also find a detailed description of the Pen Pals program as well as a description of the numerous procedures taken to make sure Pen Pals is a wonderful program for all to enjoy.

Sincerely,

Jim Bell
Co-Coordinator, Director/Founder of Pen Pals
VT Community Literacy Corps
(540) 231- 1474
literacy@vt.edu

I, _____, give permission for _____ to participate in the Pen Pals program.

I would prefer for my child to write to a (please circle):

- Male Pen Pal
- Female Pen Pal
- No Preference

Signature: _____

Date: _____